**JOB DESCRIPTION**

**Post Title:** Sports Hall & Pool Cleaner

**Department:** Household

**Responsible To:** Household Manager

**Hours of work:** Full-time

The post holder’s responsibility for promoting and safeguarding the welfare of children and young persons for whom she/he is responsible, or with whom she/he comes into contact will be to adhere to, and ensure compliance with, the Company’s Child Protection Policy Statement at all times.

If in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in either School she/he must report any concerns to the relevant School’s designated persons, Mr Mark Pymm (DSL), Mrs Charlotte Futter, Mr Ian Parkin or Mrs Emma Scoular (DDSLs) at Worksop College and Mr Dan Simpson and Mrs Helen Clark at Ranby House Preparatory School, Ranby House; or in their absence, go straight to the respective School Headmaster.

The information given below is intended to provide an understanding and appreciation of the workload of the job and its role within the School. Duties must be carried out in strict compliance with the School’s policies on Equal Opportunities and Health and Safety.

**Overview:**

This role entails cleaning and maintaining the pools daily through the year. This job will be well suited to an organised, friendly, and reliable individual. Full training will be given for the pool chemical aspect of the role; however, some knowledge of pluming, water and maintenance would be useful.

**Key Responsibilities**

* Maintain cleanliness of the pool area according to company standards
* Perform regular cleaning and maintenance tasks such as vacuuming, skimming, brushing, and emptying baskets;
* Test and adjust pH levels and chlorine levels in the pool as needed;
* Inspect and clean filters on a regular basis;
* Keep accurate records of all chemicals used and maintenance performed;
* To use all materials and equipment in the most efficient and cost-effective way, including operating in accordance with all Health and Safety legislation, including COSHH requirements. To work in a safe and hygienic manner and assist colleagues to do likewise;
* To report any maintenance requirements to the Household Manager/Estates Manager in a timely manner;
* Maintain a clean and organised work area;
* Follow all company policies and procedures;
* Clean changing rooms and toilets;
* Attend all required training.

**Sports Hall and Cricket Pavilion Cleaning**

* To undertake general cleaning duties ensuring that the sports hall is kept in a hygienic condition to a very high standard. This will involve the use of electrical equipment e.g. vacuum, floor polishers, carpet cleaners etc;
* To provide a high standard of cleaning to enhance the overall homely environment of the school buildings, in conjunction with the Household Manager. This will involve cleaning the changing rooms, toilets, showers, vacuum classrooms, clean tables etc;
* To undertake a deep clean at the end of every term/ half-term to maintain standards for commercial lettings.

**Additional Responsibilities**

Successful candidates will be expected to undertake such additional responsibilities as may, from time to time, be considered to be reasonable and required by the Headmaster.

**Disclosure type: Enhanced**